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28 February 2014

S U M M O N S

MEETING: Community Board
DATE: 10 March 2014
TIME: 6.00 pm
PLACE: Committee Room 1, Town Hall, Gosport
Democratic Services contact: Sharon Dalrymple-Bray

LINDA EDWARDS
BOROUGH SOLICITOR

MEMBERS OF THE COMMITTEE

The Mayor (Councillor Beavis) (ex officio)
Chairman of P&O Board (Councillor Hook) (ex officio)

Councillor Burgess (Chairman)
Councillor Kimber (Vice-Chairman)

Councillor CK Carter	Councillor Mrs Hook
Councillor Mrs Cully	Councillor Hylands
Councillor Edgar	Councillor Mrs Morgan
Councillor Foster-Reed	Councillor Murphy
Councillor Henshaw	Councillor Mrs Wright

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE: Please note that mobile phones should be switched off for the duration of the meeting.

AGENDA

PART A ITEMS

RECOMMENDED
MINUTE FORMAT

1. APOLOGIES FOR NON-ATTENDANCE

2. DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any disclosable pecuniary interest in any item(s) being considered at this meeting.

3. MINUTES OF THE MEETING OF THE COMMUNITY BOARD HELD ON 10 FEBRUARY 2014.

4. DEPUTATIONS – STANDING ORDER 3.5

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Thursday, 06 March 2014. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

5. PUBLIC QUESTIONS – STANDING ORDER 3.6

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Thursday, 06 March 2014).

6. HAMPSHIRE SOLENT CULTURAL TRUST

Part II

To seek Members' approval, to enter into new arrangements for the management and funding of Gosport museum services.

Contact:
Lynda Dine
Ext 5231

7. SEAFRONT TRADING CONCESSIONS

Part II

To advise Members of opportunities to establish seafront concessions at Stokes Bay and Lee-on-the-Solent.

Contact:
Lynda Dine
Ext 5231

8. ANY OTHER ITEMS

-which the Chairman determines should be considered, by reason of special circumstances, as a matter of urgency.

A MEETING OF THE COMMUNITY BOARD

WAS HELD 10 FEBRUARY 2014

The Mayor (Councillor Beavis) (ex-officio), Councillor Hook (P), Burgess (P), Carter C K, Mrs Cully (P), Edgar (P), Foster-Reed (P), Henshaw, Mrs Hook (P), Hylands (P), Kimber (P), Mrs Morgan, Murphy (P) and Mrs Wright (P).

It was reported that in accordance with Standing Orders 2.3.6, Councillor Hook had been nominated to replace Councillor Carter C K and Councillor Gill had been nominated to replace Councillor Henshaw for this meeting.

32. APOLOGIES

Apologies for inability to attend the meeting were received from Councillor Carter CK and Councillor Henshaw.

33. MINUTES OF THE MEETING OF THE COMMUNITY BOARD HELD ON 25 NOVEMBER 2013

RESOLVED: That the Minutes of the meeting of the Community Board held on 25 November 2013 be approved and signed by the Chairman as a true and correct record.

34. DECLARATIONS OF INTEREST

There were no declarations of interest.

35. DEPUTATIONS

There were no deputations

36. PUBLIC QUESTIONS

There were no public questions

Part I Items

37. BUSINESS PLAN UPDATE AND COUNCIL DWELLING RENTS 2014/2015

Consideration was given to a report from the Borough Treasurer and Housing Services Manager.

Further to a question it was confirmed the increase of £0.49 for older style garages equated to a 5½ % rise.

Clarification was provided with respect to debt repayment and the potential of this leading to discounts (page 4, paragraph 7.1). The Borough Treasurer explained that should favourable economic conditions arise there was a possibility that debts could be redeemed for a reduced sum than actual principle outstanding as discounts may be applicable.

The Housing Services Manager updated members by advising the stage the housing team were at with regard to the planned delivery for new homes at St Vincent. She said that a report will be put forward to the next Community Board due to be held in March 2014, this would be after a scheduled meeting with Hampshire County Council which would inform the report content.

It was confirmed that a breakdown of Hampshire County Council's Architect costs would be provided.

RESOLVED: That the Community Board recommend to Council that:

- The revised HRA Business Plan (Appendix A) and associated 2013/14 Revised Budget and 2014/15 Budget (Appendix B) be agreed.
- in line with national guidelines the average weekly Council Dwelling rent increases on average by £4.20 per week.
- the increase in rent for older style garages be increased in line with dwelling rents, as agreed in the Garage Renewal strategy.

38. ANY OTHER BUSINESS

It was reported by the Chairman that following the sad news regarding the death of late Honorary Alderman, former Mayor of the Borough and Councillor, Tony Herridge, it had been agreed to waive the double fee which would usually have been levied to the Herridge family, for those who moved out of the Borough.

Prior to closing the meeting, the Chairman advised Members that the forthcoming Community Board meeting was rescheduled from Monday 17th March to Monday 10th March 2014.

The meeting concluded at: 18:15

CHAIRMAN

Board:	Community Board
Date of Meeting:	10th March 2014
Title:	Hampshire Solent Cultural Trust
Author:	Chief Executive
Status:	For Decision

Purpose

To seek Members' approval to enter into new arrangements for the management and funding of Gosport museum services

Recommendations

1. That Members' note the establishment of the Hampshire Solent Cultural Trust and agree to enter a three year Funding Agreement, a ten year Joint Management Agreement, and a twenty-five year Collections Loan Agreement, as set out in Section 2 of the report.
2. That Members' authorise the Chief Executive to complete the negotiations in respect of the proposals set out in this report.

1.0 Background

- 1.1 Since 1991, Gosport Borough Council has worked with Hampshire County Council to provide a range of high quality and accessible museum services of benefit to residents and visitors. This has included making a financial contribution of £60,000 per annum since 2009.
- 1.2 These arrangements are overseen by a joint Museum Management Committee (JMC), comprising three elected Members from Hampshire County Council and three elected Members from Gosport Borough Council. Officers from both authorities provide support and representatives from the Friends of the Museum are invited to attend.
- 1.3 Since 2010, Hampshire County Council has been reorganising its museum services to achieve necessary efficiencies. This included the merger of Hampshire's Museums and Art's services and a decision to explore the benefits of establishing a Cultural Trust.
- 1.4 On 25th September 2013, Hampshire County Council made a decision to establish a Trust in partnership with Winchester City Council and in principle to transfer the operation of the County's arts and museums services to the Trust. Winchester City Council made the same decisions on 6th November 2013.
- 1.5 Work to formally establish the Hampshire Solent Cultural Trust as a legal entity from 1st April 2014 is underway. The transfer of staff and services is

due to be complete by autumn 2014, at which time the Trust will become fully operational.

2.0 Report

- 2.1 Gosport Borough Council's current contribution to Hampshire's museum service provides a range of benefits for both the Council and local residents. This includes storage, preservation of, and public access to, the 'Gosport Collection'; national accreditation and programming of high profile touring exhibitions at the Gosport Gallery; as well as the attraction of external funding to support both these activities and the delivery of a substantial programme of community-based museums and arts provision in the Borough.
- 2.2 The transfer of Hampshire County Council's museum services to the Hampshire Solent Cultural Trust means that in the future it is the Trust that will be responsible for delivery of museum services in Gosport, rather than Hampshire County Council.
- 2.3 In order to maintain the quality and level of museum services in Gosport under these new arrangements, approval is being sought for the Council to enter into new funding and management arrangements with the Trust.
- 2.4 In order to provide a period of stability for the Trust during its early years, whilst it becomes established and works to secure funding from alternative sources, local authority partners are being asked to make commitments for a period of at least three years. These commitments would take the form of Management, Collections and Funding Agreements.
- 2.5 The first of the proposed Agreements is a ten-year Joint Management Agreement. The purpose of this Agreement is to set out the governance arrangements with the Trust and provide a longer term framework for the planning and development of museum and arts services in Gosport. The Agreement would provide for Gosport Borough Council to have oversight of the strategic management of Gosport museum services.
- 2.6 A separate twenty-five year Collections Loan Agreement is envisaged, specifically providing for the specialist storage, preservation and display of the Gosport Museum Collection (ie all items owned or gifted to the Borough pre-1991). The length of this Agreement is to provide the surety needed to attract external funds and invest in a new Collections' storage facility. The Collection would continue to remain in the ownership of the Borough Council and there would be provision in the proposed Loan Agreement for return of the Gosport Collection to the Borough Council should notice be served under the terms detailed at Paragraphs 2.8 to 2.11 below.

- 2.7 Underpinning the Management and Collection arrangements outlined above is the proposal for a three-year Funding Agreement between Gosport Borough Council and the Hampshire Solent Cultural Trust. This would provide for an 'in principle' commitment by Gosport Borough Council to continue to make a financial contribution of £60,000 per annum. In addition to maintaining existing service provision, this would establish the Council as a core partner of the Trust, enabling Members to have representation on the Trust's Advisory Group and the Trust's support in the strategic management of Gosport museum services.
- 2.8 The Joint Management and Collection Loan Agreements would include a three-year break clause to align with the term of the proposed Funding Agreement. This is important, as any decision by the Council to reduce or withdraw its financial contribution will have implications for the delivery and management of museum services in Gosport, including the specialist management of the Gosport Collection. It is of note that the costs associated with the storage, preservation and display of the Gosport Collection alone are in the region of £40,000 per annum.
- 2.9 Given the uncertainty over future budgetary pressures, it is also proposed that all Agreements (Management, Collections and Funding) contain a clause setting out the notice periods required for reduction or termination of the Council's proposed funding contribution.
- 2.10 In the event that a reduction in the Council's annual financial contribution of up to £20,000 per annum is required, then a clause requiring a 12 month notice period is proposed.
- 2.11 In the event that a reduction in the Council's contribution of more than £20,000 per annum is required, then a clause requiring an 18 month notice period is proposed. This longer notice period recognises the cost and specialist care associated with managing the Gosport Collection, and the time that would be needed to plan for a managed handover of responsibilities should the Council decide to take on responsibility for management of the Gosport Collection itself.

3.0 Risk Assessment

- 3.1 There are a number of benefits to be gained through entering into new partnering arrangements with the Cultural Trust. As well as continuing to provide a broad range of high quality and accessible cultural services to residents and visitors, the proposed arrangements continue to provide the Council with a cost effective solution for the storage, preservation and display of the Gosport Collection.

- 3.2 The provision of break and termination clauses in the proposed Agreements balance the needs of the Cultural Trust with those of the Council, enabling the Council to respond to changing financial circumstances in the future.

Financial Services Comments:	See Paragraph 2.0 of the report
Legal Services Comments:	The Council has power to enter into these agreements
Service Improvement Plan Implications:	Contributes to CXU/EPTC/063, 068
Corporate Plan:	Contributes to: Places -Enhancing Gosport's Unique Character & Heritage; Prosperity - Attracting investment to Gosport's economy, Promoting Tourism, and Improving Social Inclusion; People – Improving leisure opportunities
Risk Assessment:	See Paragraph 3.0 of this report
Background Papers:	N/A
Appendices/Enclosures:	N/A
Report Author/Lead Officer:	Lynda Dine

Board:	Community Board
Date of Meeting:	10th March 2014
Title:	Seafront Trading Concessions
Author:	Chief Executive
Status:	For Decision

Purpose

To advise Members of opportunities to establish seafront concessions at Stokes Bay and Lee-on-the-Solent.

Recommendations

1. That Members' agree to advertise the opportunities for seasonal concessions at Sites A and B, shown on the attached Plan;
2. That Members' agree to delegate to the Chief Executive, in consultation with the Borough Solicitor and Borough Treasurer, the decision as to which tender(s) to accept.

1.0 Background

- 1.1 The Council has received a number of approaches from businesses wishing to operate seasonal concessions at Stokes Bay and Lee-on-the-Solent.
- 1.2 Currently, the only seasonal trading concession permitted along the Stokes Bay and Lee-on-the-Solent seafront is for ice-cream. This is a well-established concession, operating from Council owned car parks along the seafront, which is put out for tender every four years. The current tender period ends on 31 March 2015.

2.0 Report

- 2.1 A review of sites along the seafront has led to the identification of two locations being considered suitable for seasonal concessions.
- 2.2 Stokes Bay
 - 2.2.1 The plan attached at Appendix A shows an area of land close to Bayside Cabin and the public car park off Stokes Bay Road, which is considered suitable for the hire of non-motorised watersport equipment (eg canoeing, kayaking, paddleboarding or windsurfing).
 - 2.2.2 This area at Stokes Bay is already popular with watersport enthusiasts and benefits from easy access and proximity to complementary amenities. Providing hire opportunities will appeal to both residents and visitors alike,

benefiting the tourism economy and complementing the existing range of sailing opportunities.

2.3 Lee-on-the-Solent

2.3.1 The plan attached at Appendix B shows an area of land located adjacent to the promenade at Lee-on-the-Solent between the skatepark and amusement arcade. This area provides an opportunity for a concession offering healthy snacks or other complementary seasonal uses that support the Council’s priorities for health and tourism.

2.4 Subject to Members’ approval, it is intended to advertise each of these opportunities for a 3 year term and seek expressions of interest. Conditions will be imposed to ensure that all necessary insurances, health and safety requirements and other permissions are met. No permanent structures will be permitted and trade will only be allowed between 1st April and 31st October each year during the hours of 10.00am to 7.00pm.

3.0 Risk Assessment

3.1 The proposal at Lee-on-the-Solent will bring into use a redundant area of land on the seafront, with the potential to improve its appearance and enhance the experience of seafront users. The proposal at Stokes Bay will complement existing sailing activities and add to the Borough’s appeal for visitors and residents alike. Both proposals will contribute to the Council’s priorities for tourism and health and wellbeing.

3.2 The proposed tender specifications will set out the provisions and conditions that will apply. These will ensure that all legal requirements are met and that there are no negative environmental or other impacts arising from the introduction of concessions at these sites.

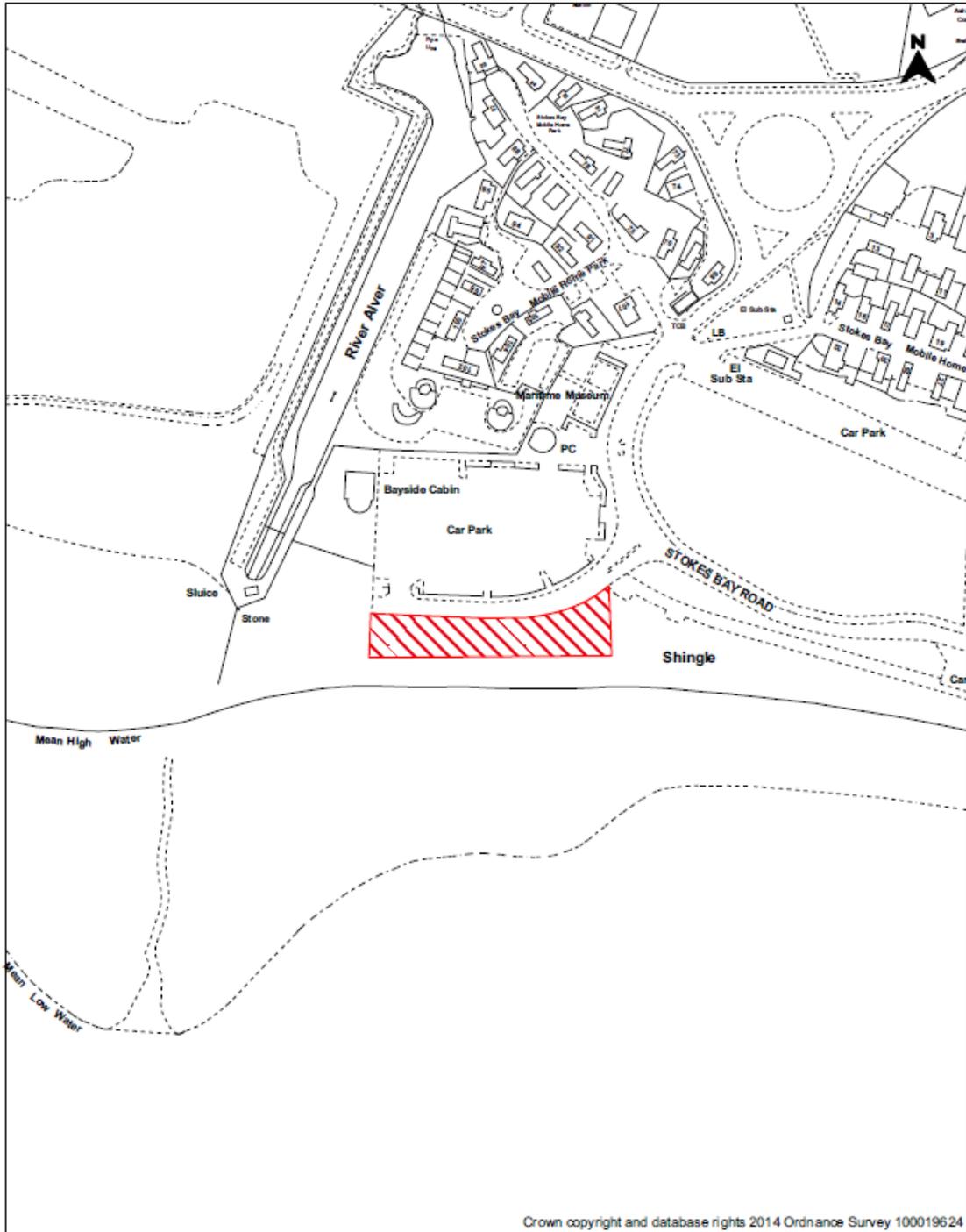
3.3 It is not envisaged that the hours of trading will cause a disturbance for nearby residents but contractual provisions will include penalty clauses if any conditions (including hours of trading) are infringed.

3.4 The proposals offer the potential to raise additional revenue to support delivery of Council services.

Financial Services Comments:	None
Legal Services Comments:	The Council has powers to grant these concessions
Service Improvement Plan Implications:	Contributes to CXU/EPTC/046, 068
Corporate Plan:	Contributes to: Prosperity - Attracting

	investment to Gosport's economy, Promoting tourism; People – Promoting Health & Wellbeing, Improving leisure opportunities and facilities
Risk Assessment:	See Paragraph 3.0 of this report
Background Papers:	N/A
Appendices/Enclosures:	Appendix A – Site Plan (Lee-on-the-Solent) Appendix B – Site Plan (Stokes Bay)
Report Author/Lead Officer:	Lynda Dine

Appendix A



GOSPORT
Borough Council

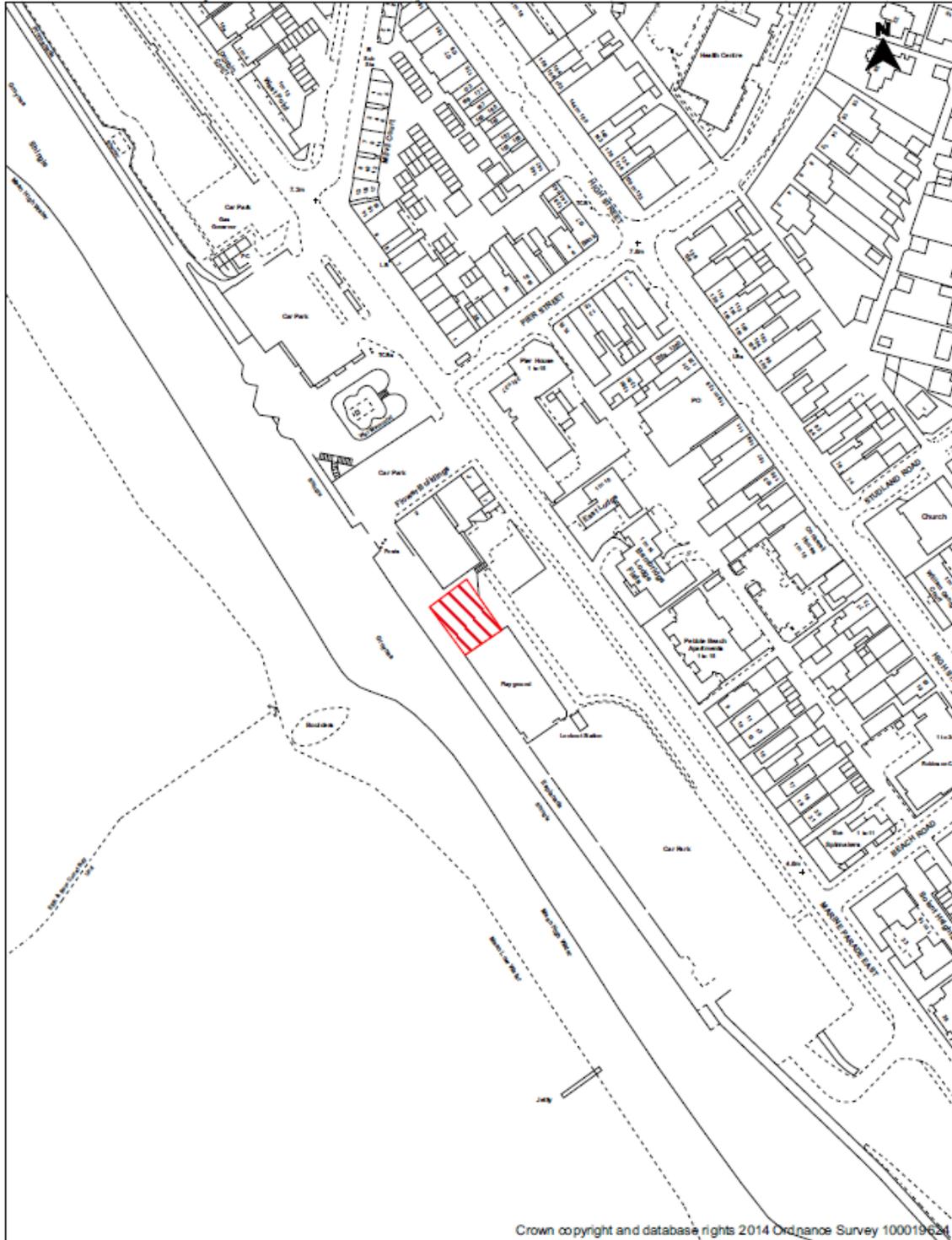
DATE : 03/03/2014

Scale 1:1800
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Appendix A

Appendix B



GOSPORT
Borough Council

DATE : 03/03/2014

Scale 1:1800
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Appendix B

If this map has been transmitted electronically, use the scale bar in preference to the written scale