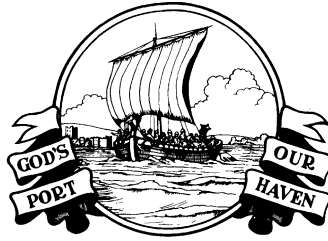




**GOSPORT BOROUGH  
COUNCIL  
ADJOURNED ANNUAL  
MEETING**

**Thursday 16 May 2013  
At 11.00am**



Notice is hereby given that the **ANNUAL MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **BALLROOM** of the **THORNGATE HALLS, BURY ROAD, GOSPORT** on **WEDNESDAY NEXT** the **FIFTEENTH DAY OF MAY 2013** at **11AM** AND **ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –**

1. To receive apologies from Members for their inability to attend the Meeting.
2. To elect from among the Councillors of the Borough a Mayor of the Borough of Gosport to serve for the Municipal Year 2013/2014.
3. The best thanks of the Council be accorded to the retiring Mayor and Mayoress for their services during the past Municipal Year.
4. To award Citizen of the Year and Youth Award Certificates to persons who have provided eminent services to the Borough.
5. Adjournment of Meeting

(Until 5pm on Thursday, 16 May 2013, at the Town Hall, Gosport).

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6. To confirm the Minutes of the Extraordinary Meeting of the Council held on 27 March 2013 and the Ordinary Meeting of the Council held on 27 March 2013(copies herewith).
  7. To consider any Mayor's Communications.
  8. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

**(NOTE: Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 13 MAY 2013 and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 13 MAY 2013).**

9. Questions (if any) Pursuant to Standing Order No 3.4

**(NOTE: Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 14 MAY 2013).**

10. To elect from among the Councillors of the Borough a Deputy Mayor of the Borough of Gosport to serve for the Municipal Year 2013/2014.

11. Review of Council Boards and Committees and Determination of Allocation of Seats

To consider the report of the Borough Solicitor (copy herewith)

12. To appoint the Chairman of the Policy and Organisation Board pursuant to the Council's Standing Orders.

13. To appoint the Boards, Nominated Deputies for the Regulatory and Licensing Boards, Overview and Scrutiny Committee and Standards and Governance Committee and Panels and Outside Bodies.

**IAN LYCETT  
CHIEF EXECUTIVE**

**TOWN HALL  
GOSPORT**

07 May 2013

**FIRE PRECAUTIONS**

(To be read from the Chair if members of the public are present)

**In the event of the fire alarm being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.**

**MEMBERS ARE REQUESTED TO NOTE THAT:**

**(1) IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND 9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN ACCORDANCE WITH STANDING ORDER 4.11.18**

**(2) MOBILE PHONES SHOULD BE SWITCHED OFF FOR THE DURATION OF THE MEETING**

**GOSPORT BOROUGH COUNCIL**

<b>BOARD/COMMITTEE:</b>	<b>ADJOURNED ANNUAL COUNCIL</b>
<b>DATE OF MEETING:</b>	<b>16 MAY 2013</b>
<b>TITLE:</b>	<b>REVIEW OF COUNCIL BOARDS AND COMMITTEES AND DETERMINATION OF ALLOCATION OF SEATS</b>
<b>AUTHOR:</b>	<b>BOROUGH SOLICITOR AND DEPUTY CHIEF EXECUTIVE</b>
<b>STATUS:</b>	<b>FOR DECISION</b>

**PURPOSE**

To advise the Council of the balance of the seats on the Council and the position with regard to Political Groups and to undertake a review in accordance with the "Proportionality Rules" of the balance of seats on the Boards and Committees of the Council.

**RECOMMENDATIONS**

That the Council approve:

1. The allocation of seats on the Boards and Committees as set out in paragraph 3.1

**1.0 REVIEW OF COUNCIL BOARDS AND SUB-BOARDS**

- 1.1 The Council previously reviewed the allocation of seats and made a determination as to the allocation between the Political Groups at the Annual Council Meeting in May 2012.

**2.0 PROPORTIONALITY RULES**

- 2.1 Currently notices have been received from 3 Political Groups.
- 2.2 Section 15 of the Local Government and Housing Act 1989 requires the Council to review the allocation of seats and when making allocation of seats to Political Groups allocations are made to give effect so far as reasonably practicable to the following principles:
  1. That not all the seats are allocated to the same Political Group;
  2. That the majority of seats are allocated to the Political Group having a majority of seats on the Council;

3. That subject to 1 and 2 above the number of seats on the total of all Boards and Committees of the Council allocated to each Political Group bears the same proportion to the proportion on the Council;
4. That subject to all the above the number of seats on each Board and Committee allocated to each Political Group bears the same proportion to the proportion on the Council

The Council has five Boards and one Overview and Scrutiny Committee; there are 76 seats to be allocated as set out in paragraph 2.2 above.

	<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>TOTAL</b>
Members	24	5	5	34
Proportion	70.59%	14.71%	14.71%	100%
Seats	53.65	11.18	11.18	76

### **3.0 PROPOSED ALLOCATION – BOARDS, STANDARDS AND GOVERNANCE COMMITTEE AND OVERVIEW & SCRUTINY COMMITTEE**

3.1 The proposed allocation of seats is set out below.

	<b>Conservative</b>	<b>Labour</b>	<b>Liberal Democrats</b>	<b>TOTAL</b>
Policy and Organisation	8	1	1	10
Economic Development	8	1	1	10
Community	8	2	2	12
Regulatory	8	2	2	12
Licensing	8	2	2	12
Standards and Governance Committee	6	1	1	8
Overview and Scrutiny	8	2	2	12
<b>TOTAL</b>	<b>54</b>	<b>11</b>	<b>11</b>	<b>76</b>

3.2 This proposed allocation gives effect to the principles set out in paragraph 2.2 above

## SUPPORTING INFORMATION

<b>Financial Services Comments:</b>	Nil
<b>Legal Services Comments:</b>	As indicated in Section 2
<b>Crime and Disorder:</b>	Not applicable
<b>Equality and Diversity:</b>	Not applicable
<b>Service Improvement Plan implications:</b>	Nil
<b>Corporate Plan:</b>	Nil
<b>Risk Assessment:</b>	Nil
<b>Background Papers:</b>	Council Meetings 16 May 2012 and 11 July 2012
<b>Appendices/Enclosures:</b>	None
<b>Report Author/Lead Officer:</b>	Linda Edwards, Borough Solicitor and Deputy Chief Executive