



Notice is hereby given that a **MEETING** of the **COUNCIL OF THE BOROUGH OF GOSPORT** will be held in the **TOWN HALL, GOSPORT** on **WEDNESDAY** the **SIXTEENTH DAY** of **OCTOBER 2013** at **6.00PM** AND **ALL MEMBERS OF THE COUNCIL ARE HEREBY SUMMONED TO ATTEND TO CONSIDER AND RESOLVE THE FOLLOWING BUSINESS –**

1. To receive apologies from Members for their inability to attend the Meeting.
2. To confirm the Minutes of the Council and Extraordinary Council Meeting held on 10 July 2013 (copy herewith).
3. To consider any Mayor's Communications.
4. To receive Deputations in accordance with Standing Order No 3.5 and to answer Public Questions pursuant to Standing Order No 3.6, such questions to be answered orally during a time not exceeding 15 minutes.

(NOTE: Standing Order No 3.5 requires that notice of a Deputation should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 14 OCTOBER 2013 and likewise Standing Order No 3.6 requires that notice of a Public Question should be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON MONDAY, 14 OCTOBER 2013).

5. Questions (if any) pursuant to Standing Order No 3.4.

(NOTE: Members are reminded that Standing Order No 3.4 requires that Notice of Question pursuant to that Standing Order must be received by the Borough Solicitor NOT LATER THAN 12 O'CLOCK NOON ON TUESDAY, 15 OCTOBER 2013).

6. To receive the following Part II minutes of the Boards of the Council:
 - Policy & Organisation Board 25 September 2013
 - Community Board 7th October 2013
 - Economic Development Board 9th October 2013
7. Report on Fees & Charges

**IAN LYCETT
CHIEF EXECUTIVE**

**TOWN HALL
GOSPORT**

8 October 2013

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm being activated, please leave the Council Chamber and Public Gallery immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

MEMBERS ARE REQUESTED TO NOTE THAT:

(1) IF THE COUNCIL WISHES TO CONTINUE ITS BUSINESS BEYOND 9.30PM THEN THE MAYOR MUST MOVE SUCH A PROPOSITION IN ACCORDANCE WITH STANDING ORDER 4.11.18

(2) MOBILE PHONES SHOULD BE SWITCHED OFF FOR THE DURATION OF THE MEETING

**A MEETING OF THE POLICY AND ORGANISATION BOARD
WAS HELD ON 25 SEPTEMBER 2013**

The Mayor (Councillor Beavis) (ex-officio), Burgess (P), Chegwyn, Carter CR (P), Hook (Chairman) (P), Lane (P), Langdon, Philpott (P), Ronayne (P) and Wright (P).

PART II

21. CITIZEN ADVICE BUREAU PRESENTATION

Consideration was given to a presentation by Anita Muff, Manager of Gosport Citizens Advice Bureau (CAB) and Richard Mackay, Chair of Trustees, updating the Board on services provided to the Community

Members acknowledged the contribution that CAB made to supporting volunteers and residents of Gosport

A Member asked for clarification with respect to two points mentioned within the presentation:

- a) providing legal advice; clarified general information provided to customers
- b) 'building relationships with district judge'; clarified can act as Mackenzie Friend but no rights to enter courts therefore building relationships with judges for agreement to enter court room

Further questions were answered by CAB that had been put forward by Members post presentation;

- a) does CAB have a business plan and if so how would this look if there was an increase or decrease in funding for e.g. £5,000? In response to this question the CAB Chair of trustees shared that there is a business plan which is centred on building the portfolio of volunteers and adjusting accommodation to provide further interview rooms. He continued his response by identifying that the impact of a decrease in funding would result in a reduction of numbers of people the service currently supports. In the event of an increase in funding there was the potential of increasing staff levels and if there was a substantial increase there was the potential of the development of their building to accommodate customer demand and additionally provide an outreach service.
- b) how is the current funding utilised? Members were advised that the current funding supports use of the building, administration resources, training volunteers and a substantial proportion to staff salaries.

A member gave suggestions centred on the potential of providing an outreach service with no additional costs via staff delivering at other organisation venues; however it was explained that this had historically been unsuccessful due to an insufficient number of visitors and therefore it would not be making the best use of staff time.

A Member asked what opportunities CAB had in reducing duplication of the administration service between GVA and CAB, such as reception staff and venue. It was explained there would be difficulties in sharing reception space and staff with GVA due to the physicality of escorting customers through non confidential spaces.

Anita and Richard were thanked for their comprehensive presentation and further appreciation was shown for the previous invitation, to all Gosport Borough Councillors', to attend the annual general meeting; the Chairman noted that accounts can be seen at the AGM and recognised the invitation as "open and honest".

22. FINAL ACCOUNTS 2012/13

Consideration was given to a report by the Borough Treasurer which asked Members to consider a summary of the outturn position 2012/13 and approve the Statement of Accounts for 2012/13.

RESOLVED: That:

- a) The Statement of Accounts for 2012/13 at Appendix G were approved.
- b) The accounting policies contained within the Statement of accounts were approved.
- c) The outturn position contained in the report and appendices were noted - including
 - a. The capital programme slippage detailed in appendix D were noted
 - b. The write offs approved under delegated authority at Appendix E were noted
- d) The letter of Representation at Appendix F was approved.

23. BUDGET STRATEGY 2014/15

Consideration was given to a report of the Borough Treasurer on the Budget Strategy 2014/15. The Board was requested to consider the strategy for the preparation of the General Fund Budget and Capital Programme for the next financial year in light of the Medium Term Financial Strategy 2013-2018, which was approved by the Board in June 2013, and the current national and local financial situation.

A Member asked for a date when Members can expect to receive information on the settlement. The Borough Treasurer explained that consultation on the new homes bonus was still on-going so it was unlikely a final figure would be known until at least December 2013. The Borough Treasurer continued by saying that early indications suggest a worsening position.

A Member put forward a request for the reduction in the revenue support grant over the three previous years.

RESOLVED: That

- a) the Council's current financial position was noted and the Budget Strategy set out in Section 2 and Appendix A that will be used in the preparation of the budget for the 2014/15 financial year were approved.
- b) The Borough Treasurer will provide a document to Members showing the reduction in revenue support grant for the last three years.

24. TREASURY MANAGEMENT ANNUAL REVIEW 2012/13, PROGRESS REPORT 2013/14, & PRUDENTIAL INDICATORS

Consideration was given to a report of the Borough Treasurer on the Treasury Management Annual Review 2012/13; Progress Report 2013/14, and Prudential Indicators. The Board was informed that the annual treasury report was a requirement and covered the treasury activity for 2012/13 together with a review of

Policy and Organisation Board
25.09.2013

2013/14 to date. The report also included the Prudential Indicators for 2012/13 in accordance with the requirements of the Prudential Code.

The Vice Chair gave thanks to the author of the Progress Report.

RESOLVED: That the Borough Treasurer's report was noted; and the 2012/13 Prudential Indicators approved.

25. ANY OTHER BUSINESS

There were no other business items.

The meeting ended at 18:50.

CHAIRMAN

A MEETING OF THE COMMUNITY BOARD

WAS HELD 07 OCTOBER 2013

The Mayor (Councillor Beavis) (ex-officio), Councillor Hook (P), Burgess (P), Carter C K, Chegwyn (P), Mrs Cully (P), Edgar (P), Foster-Reed, Henshaw (P), Mrs Hook (P), Hylands, Kimber (P), Mrs Morgan (P), Murphy (P) and Mrs Wright (P).

It was reported that in accordance with Standing Orders, Councillor Hook had been nominated to replace Councillor CK Carter and Councillor Chegwyn had been nominated to replace Councillor Forster-Reed for this meeting.

PART II

20. DISABLED AIDS AND ADAPTATIONS

Consideration was given to a report from the Housing Services Manager which sought approval from the Board for the proposed changes to the Disabled Aids and Adaptations Policy.

A Member asked if the maintenance costs for a Stair Lift would fall to the tenant; the Head of Operational Services, Housing Services said that the proposal would mean that the annual service charge – currently £1.63 per week - would be incorporated within the tenants rent; the cost of any replacement of defective elements will still be met by the Council.

RESOLVED: That the following changes to the Disabled Aids and Adaptations Policy be approved:

- I. Raising the current caps on expenditure as detailed in 2.2.1
- II. Offering Level Entry Showers as standard to all tenants in elderly designated dwellings within the bathroom programme as detailed in 2.3.1
- III. That minor adaptations are dealt with by Housing Services as detailed in 2.4.3
- IV. That independent occupational therapists can be used in urgent/emergency cases as detailed in 2.4.6
- V. That a rent review is undertaken if adaptation works have resulted in an additional bedroom or other chargeable facilities as detailed in 2.5.1
- VI. A service charge for annual maintenance of stair-lifts as detailed in 2.5.2

21. OLDER PERSONS SERVICES: FLOATING SUPPORT

Consideration was given to a report from Housing Services Manager which sought approval for the introduction of a tenure neutral floating support service for older people in the Borough.

A Member gave a request for clarification on points within the proposal; the Principal Older Persons Co-ordinator, Operational Services, advised that those in the sheltered schemes would be reassessed to see the level of support required; 48% of those surveyed have said they would opt out.

Support, if the proposal is agreed, will be in the form of a Housing Officer whose role will be managing the Health and Safety repairs of the buildings; a part-time Activity Officer and three Older Person Support Officers, who will work across the 5 schemes. The Older Person Support Officers (titles are planning to be changed at the request of Service Users) will have specialist knowledge in certain areas and full training will be provided for this.

A Member asked if consultation had been carried out with tenants in Cunningham Drive and Queens Close. The Principal Older Persons Coordinator, Operational Services reassured the Board that the consultation will be reaching these areas and continued to advise the locations involved in the consultation.

The schemes that had been consulted were:

Behrendt House

Alec Rose & Slocum House

Gloucester House

Fortune House

In addition consultation had taken place with the Sheltered Housing Forum

The schemes to be consulted are:

Woodlands House

Cunningham Drive and Queens Close bungalows

At the request of a Member, it was confirmed that summarised results of the consultation will be forwarded to Members when the process is complete.

RESOLVED: That the Community Board:

- a) Noted the outcome of the 2011 Hampshire County Council Supporting People (SP) Strategic Review of Older Persons Services within Hampshire and in particular the requirement to move towards a tenure neutral floating support service
- b) Approved the proposal to extend the current housing related support service in sheltered schemes to older people living in the Borough regardless of tenure (introduction of a floating support service) as detailed in 2.4 - 2.7
- c) Approved the re-designation of sheltered bungalows at Cunningham Drive and Queens Close as detailed in 2.6

22. WASTE AND RECYCLING COLLECTION POLICY

Consideration was given to a report from the Chief Executive advising the Board of the requirements of the Health and Safety Executive following an

audit of the Council's Waste and Recycling Collection Operations and to seek approval for a revised Waste and Recycling Collection Policy.

Members discussed the situation for residents currently using refuse sacks and the option to replace these with wheeled bins. It was confirmed that there was no intention to force these households into using wheeled bins and it was recognised that areas where properties cannot have bins will remain with sacks. For those properties currently using sacks they would be offered the choice to move from sacks to bins. It was clarified that should fly tipping increase due to the cessation of collecting side waste, and it can be proven who carried out the fly tipping then enforcement action including prosecution would be taken. The Council will continue to clean away the fly tipping created by unidentified persons. It was highlighted that fly tipping is not a significant problem in Gosport.

All Members agreed the Policy so that it now reads:

- a) Point 1.8 – The Council will only collect a maximum of 2 sacks each week and these sacks must be those provided by the Council. Each property will receive 52 black sacks and 52 clear sacks each year. If more than 2 sacks of household waste are placed for collection or any of the household waste is not placed in a sack provided by the Council they will not be collected. Any sack which weighs more than 13 kg will not be collected. A sticker or tag will be placed on any sack which is overweight.
- b) Point 1.9 – The Council provides each property with wheeled bins, communal bins or sacks free of charge. However if these wheeled bins or communal bins need replacing for whatever reason then a charge per wheeled bin and communal bin is payable before the replacement is delivered. Details of the charge payable may be found in the Council's Fees and Charges Book. Where a wheeled bin or communal bin is stolen or damaged by others and a crime reference number is provided to the Council no charge is payable. Replacement sacks can be purchased from the Town Hall in rolls of 10 sacks as defined in the Council's Fees and Charges book.

RESOLVED: That the Board approve:

- a) The Waste and Recycling Collection Policy as set out in Appendix 1 of the Report with points 1.8 and 1.9 amended to read as follows:
 - I. Point 1.8 – The Council will only collect a maximum of 2 sacks each week and these sacks must be those provided by the Council. Each property will receive 52 black sacks and 52 clear sacks each year. If more than 2 sacks of household waste are placed for collection or any of the household waste is not placed in a sack provided by the Council they will not be collected. Any sack which weighs more than 13 kg will not be collected. A sticker or tag will be placed on any sack which is overweight.
 - II. Point 1.9 – The Council provides each property with wheeled bins, communal bins or sacks free of charge. However if these wheeled bins or communal bins need replacing for whatever reason then a charge per wheeled bin and communal bin is payable before the

replacement is delivered. Details of the charge payable may be found in the Council's Fees and Charges Book. Where a wheeled bin or communal bin is stolen or damaged by others and a crime reference number is provided to the Council no charge is payable. Replacement sacks can be purchased from the Town Hall in rolls of 10 sacks as defined in the Council's Fees and Charges book.

- b) That that the changes set out in paragraph 2.2 – 2.4 of the report are implemented the week commencing 18 November 2013
- c) Recommends to Council that
 - i. Where an occupier requests a replacement bin, unless they are able to provide a Crime reference Number, a charge of £25 is payable for the replacement bin
 - ii. Replacement sacks are made available for purchase from the town Hall and
 - iii. A charge is made for replacement communal bins as set out in paragraph 2.5 of the report

ANY OTHER BUSINESS

There was no other business

The meeting concluded at: **18:58**

CHAIRMAN

**A MEETING OF THE ECONOMIC DEVELOPMENT BOARD
WAS HELD ON 09 OCTOBER 2013**

The Mayor (ex-officio), Chairman of the Policy and Organisation Board Councillor Hook (ex-officio) (P); Councillors Allen (P), Chegwyn (P), Edgar (P), Forder (P), Mrs Hook (P), Lane (P), Langdon (P), Philpott (P) Ronayne (P) and Mrs Searle (P).

PART II

20. TRANSFER OF LAND AT CHERQUE FARM

Consideration was given to a report of the Chief Executive authorising the exchange of one of the current proposed play areas at Cherque Farm for a larger area of land.

The Board was advised that the commuted sum of £8,400 with an additional £700 will be provided to bring the land up to standard.

RESOLVED: That the Board agreed the transfer of one of the Local Areas of Play (LAP) which forms part of the Cherque Farm Estate back to the developer in exchange for a larger area as indicated on the plan annexed to the report, and the receipt of the commuted sum set out in the report.

21. COMMUNITY INFRASTRUCTURE LEVY DRAFT

Consideration was given to a report of the Borough Solicitor and Deputy Chief Executive seeking authorisation to carry out consultation on a Preliminary Draft Charging Schedule with a view to collecting a Community Infrastructure Levy.

Members thanked the Officer for the clear and easy to understand document.

RESOLVED: That the Board agreed the Preliminary Draft Community Infrastructure Levy Charging Schedule in Appendix A for consultation purposes.

22. ANY OTHER BUSINESS

There was no other business.

The meeting concluded at 18:08

CHAIRMAN

GOSPORT BOROUGH COUNCIL

BOARD:	COUNCIL
DATE OF MEETING:	16 OCTOBER 2013
TITLE:	FEES AND CHARGES
AUTHOR:	BOROUGH TREASURER
STATUS:	FOR APPROVAL

Purpose

To consider and approve the amended fees & charges contained in this report and appendices.

Recommendation

That the Council:

1. Approve the amended fees & charges scheduled in the report and appendices for implementation from 1 January 2014 unless stated otherwise.
2. The Tuesday market stall charges take immediate effect (paragraph 2.4).
3. The charges relating to the Scrap Metal Dealers Act 2013 take immediate effect and an amendment to the existing scheme of delegation to Officers, to amend Section 11.0 to remove the Scrap Metal Dealers Act 1964 and replace it with the Scrap Metal Dealers Act 2013 is approved (paragraph 2.5)

1.0 Background

- 1.1 Policy & Organisation Board received a report on the Budget Strategy for 2014/15 at the meeting on 25 September 2013.
- 1.2 Fees and charges were last reviewed and updated at the Council meeting on 03 October 2012.
- 1.3 Fees and charges are an important source of revenue that are largely within the Council's control and reduce the burden falling on the general fund and council tax payers.

- 1.4 As part of the budget process for 2014/15, and against the backdrop of the Budget Strategy report and earlier Medium Term Financial Strategy, a fees and charges review has been undertaken which is the subject of this report.

2.0 Report

- 2.1 The proposed fees and charges are set out in the appendices to this report.
- 2.2 Generally, amendments to the existing Fees and Charges have been kept to a minimum. It is proposed that the new charges are to be implemented on 1 January 2014 unless otherwise stated in the appendix.
- 2.3 In practice this will mean that existing bookings for pitches etc will be honoured at current prices so implementation will be gradual for charges of this nature.
- 2.4 It is proposed that the Tuesday market stall charge takes immediate effect once approved in order to help increase the competitiveness of the Tuesday market against a background of growing competition from other local markets.
- 2.5 Scrap Metal Dealers Act 2013

The Scrap Metal Dealers Act 2013 (Commencement and Transitional Provisions) Order 2013 has just been made which brings into force the Scrap Metal Dealers Act 2013 and repeals the Scrap Metal Dealers Act 1964 replacing it with a new system of licensing to be administered by local authorities. The Order brings into force the majority of the provisions of the Act on 1 October 2013 by which time the fees for applications need to be agreed.

There are two types of licence, one for a site and the other for a mobile collector. The licence authorises the licensee to carry on a business as a scrap metal dealer at the sites listed in it (in the case of a site licence) or within the local authority area (in the case of a mobile collector's licence). The previous Motor Salvage Operator fees are now covered by the new Scrap Metal Dealer and Scrap Metal Mobile Collector fees on page 11.

The Act provides that an application for a licence must be accompanied by a fee and this report proposes the fees that should be charged for dealing with applications under this new regime.

It is proposed that the charges in respect of Scrap Metal on page 11 take immediate effect and that Council approves an amendment to the existing scheme of delegation to Officers, to amend Section 11.0 to

remove the Scrap Metal Dealers Act 1964 and replace it with the Scrap Metal Dealers Act 2013.

3.0 Risk Assessment

- 3.1 There is a risk to future service provision and the delivery of capital programme projects if the Council does not seek to maintain an appropriate level of income by reviewing its fees and charges.

4.0 Conclusion

- 4.1 Amendments to the existing Fees and Charges have only been made where necessary and generally kept to a minimum to both aid affordability and protect existing income levels.

Financial Implications	As set out in the report
Legal Implications	The Council has power to charge for the services set out in this report.
Service Improvement Plan	N/A
Corporate Plan:	N/A
Risk Assessment:	Section 4 of the report
Background papers:	N/A
Appendix 1	Draft Fees and Charges booklet
Lead Officer	Julian Bowcher

FEES AND CHARGES

2014/15

Fees and Charges are effective from 1 January 2014 unless otherwise stated

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VAT FOREWORD

1 All charges in 2013/14 include VAT where applicable. The VAT Code is per the list below.

S – Standard rate

O – Non business

E – Exempt

Z – Zero rated

The Standard Rated VAT charge changed from the 1st January 2011 to a rate of 20.0%.

2 All charges are effective from 1st January 2014 unless otherwise stated.

VAT. LICENCES TO OCCUPY LAND; LETTING OF SPORTS FACILITIES

Exemption from VAT may be applicable under the following circumstances:

A Single lets

Each single let is for a continuous period of over 24 hours to the same person, the person to whom they are let having exclusive control of the facilities throughout the let.

OR

B Series of Lets

All of the following criteria must be satisfied before exemption can apply:

The series consists of 10 or more individual sessions of the same sport or activity, each session being in the same place, and the interval between each session is at least a day and not more than 14 days

The series is to be paid for as a whole, and there is clear evidence of this, whether or not the right to use the facility for any specific session is actually exercised, a formal agreement, exchange of letters, or an invoice issued in advance requiring payment for the sessions specified on the invoice would be sufficient evidence.

Refund for the non-availability of the facility by the Council would not invalidate this condition but provision for a refund in other circumstances would; and the facilities are let out to a school, club, association or organisation representing affiliated clubs or constituent associations; and the person to whom the facilities are let has exclusive use of them during the sessions.

It is not necessary to book the same pitch to qualify for exemption, provided it is within the same recreation ground. Any further bookings in addition to those specified in the formal agreement will be standard-rated and subject to VAT.

CASUAL LETTINGS OF LANDFee VAT
£**USE OF COUNCIL LAND**

Commercial Fairs etc.	Per day (see note 1)	See Below	E
Overnight Parking	Setting up	See Below	E
Charitable Organisation Functions	(see note 2)	See Below	E
Caravan and Camping	Per Caravan per night	8.80	S
	Per Tent per night	5.00	S
Trailer (with Boat)	Per day	4.20	S

Notes

1. Price includes water, fencing and reinstatement.
2. No charge for Charitable Organisations except, where appropriate, for costs incurred by the Council
3. Other relevant sites by negotiation with the Head of Economic Prosperity, Tourism and Culture.
4. Charges for casual lettings of land are generally exempt from VAT unless a specific option to tax has been exercised on the land in question. In the latter case, where the letting is for charitable purposes VAT would not apply.
5. Organisers should have insurance cover where appropriate.
6. Parking charges are by negotiation with the Head of Economic Prosperity, Tourism and Culture.
7. A 'Safety Advisory Group' (SAG) form must be completed for each letting, and is available on the Council website.
8. Disposal of rubbish from the event is the responsibility of the event organiser.

For events up to 2,500 persons - per day

Charitable events organised by Registered Charities	110.00
Non-commercial and Community events	220.00
Commercial Events	550.00

For events above 2500 persons - per day

Charitable events organised by Registered Charities	220.00
Non-commercial and Community events	440.00
Commercial Events	1,100.00

Re-instatement Fees for non-charitable events

A deposit equivalent to the daily hiring fee, refundable after any works and land reinstatement costs incurred by the Council have been deducted.	Directly related to the number of days for which the land is hired.
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Fees for Charitable and Gosport based Community Events

These may be waived subject to receiving Board approval.

On 26th November 2008 - Full Council agreed:-

Stokes Bay area to be divided into 3 sections, The Arena, land to the east of Military Road and land to the west of The Arena behind the Sailing Club and each section to be charged separately at 100% of the fee set at all times.

<u>PUBLIC CONVENIENCES</u>		Fee	VAT
		£	
Radar Key	For disabled public conveniences	5.00	O

<u>ALLOTMENTS</u>		Jan-Dec'14	Jan-Dec'15	VAT
		Fee	Fee	
		£	£	
Cost per Rod	(approx 25.29m ²) Inclusive of water	5.00	5.00	O

<u>BEACH HUTS</u>		Fee	VAT
		£	
<u>BEACH HUTS</u>			
Annual Charge	Residents	780.00	S
	Other Concessions (Over 60's)	590.00	S
	Disabled	495.00	S
Weekly Charge	Disabled Residents only	17.00	S
One hut is available for weekly hire at Stokes Bay.			
<u>BEACH HUT SITE RENTAL</u>			
Annual Charge	Residents	270.00	S
	Other Concessions (Over 60's)	185.00	S
	Disabled	150.00	S
The site rental is for the last 5 remaining private beach huts at Lee on the Solent			

WILDGROUNDS NATURE RESERVE**Fee VAT
£****PERMIT ACCESS**

Day Ticket	Adult	1.60	S
	Concessions (Disabled, Over 60's & under 18's)	1.30	S
Monthly Permit *	Adult	4.30	S
	Concessions (Disabled, Over 60's & under 18's)	2.80	S
* 150 permits per month March to October 300 permits per month July to August			
School Parties	Non-Gosport	26.00	E
	Gosport	No Charge	
Guided Walks Weekly (May - July)	Adult	3.40	E
	Concessions (Disabled, Over 60's & under 18's)	2.10	E
	Family - 2 Adults & up to 3 children	8.20	E
	Groups & Organisations (Groups up to 20 people)	28.00	E

Notes

1. Children under the age of 5 are admitted free.

<u>SPORTS</u>		Concession	Fee	VAT
		£	£	
<u>BOWLS</u>				
Per player per hour	Adult	3.20	4.00	S
Bowls and Slip Hire			3.00	S
<u>CRICKET</u>				
Privett No 1	Adult	44.00	68.00	S
	Weekdays after 6 pm	33.00	52.00	S
Other Sites	Adult	37.50	58.00	S
	Weekdays after 6 pm	27.50	45.00	S
Synthetic Wicket (Gosport Park)	Adult	28.50	46.00	S
	Weekdays after 6 pm	22.00	33.00	S
<u>FOOTBALL</u>				
Privett Park	Gosport Clubs	75.00	120.00	S
	Outside Users	110.00	175.00	S
	Use of Floodlights	40.00	62.00	S
All Other Sites		33.00	52.00	S
Sites without shower facilities		27.50	42.00	S
Sites without changing facilities		20.00	31.00	S
Training Pitch / Dressing Rooms			20.00	S
Net Pins			0.65	S
9v9 Pitches			18.00	S
<u>MINI SOCCER</u>				
Per match			16.00	S
Half day per pitch			34.00	S
<u>RUGBY</u>				
Gosport Park	Adult	33.00	52.00	S
Dressing Rooms (separate use)			21.00	S
Refreshment Rooms (separate use)			11.00	S
<u>Notes</u>				
1. The above hire charges include use of dressing rooms where these are available.				
2. Double Banked football hire will be 150% of the normal hire charge.				
3. VAT exemption for Seasonal Hires complying with Customs & Excise conditions.				
4. Concessionary rates apply for the disabled, over 60's and under 18's.				
5. Charges for tournaments to be by negotiation with the Community & Customer Services Manager.				

CEMETERY

Fee VAT
£

ANN'S HILL CEMETERY

Fees, payments and sums fixed and settled in accordance with the provisions of the Local Government Act 1972

EXCLUSIVE RIGHTS OF BURIAL IN EARTHEN GRAVES - GOSPORT RESIDENT **

Provision of new grave (Post 01/04/1992) - obligatory	432.00	O
Interment into Existing Site (Pre 01/04/1992) - obligatory	80.00	O
Provision of a Cremated Remains Plot (Post 01/04/1992) - obligatory	80.00	O
Provision of Grave for child	No Charge	

INTERMENTS

The fees for interment include the digging of the grave to a depth sufficient for two interments and re-turfing after burial.

For the Interment

(i) of the body of a still born child, or of a child whose age at the time of death did not exceed 12 years

No Charge

(ii) of the body of a person whose age at the time of death exceeded 12 years

470.00 O

For any interment in a walled grave or vault

At Cost O

Interment - Cremated Remains

(subject to depth not exceeding 91.4cm (3ft) otherwise normal interment charge will apply, no charge for a child)

144.00 O

CEMETERY (CONTINUED)Fee VAT
£**MONUMENTS, GRAVESTONES, TABLETS AND MONUMENTAL INSCRIPTIONS**

For the right to erect or place on a grave or vault a headstone not exceeding 91.4cm (3ft) in height by 91.4cm (3ft) in width by 30.4cm (1ft) in depth or 76.2cm (2ft 6in) x 60.9cm (2ft) x 30.4cm (1ft)

Adult	130.00	O
Child	No Charge	

For the right to erect or place on a grave or vault in respect of which the exclusive right of burial has been granted - kerbstones or flatstones

(a) enclosing a space not exceeding 2.1m by 91.4cm (7ft by 3ft)	145.00	O
(b) enclosing a space not exceeding 2.1m by 1.8m (7ft by 6ft)	290.00	O
(c) tablets not exceeding 350mm x 450mm x 25mm	37.00	O

The fees indicated in this section include the first inscription.

For each inscription after the first a fee is payable 25.00 S

Annual Maintenance

Trimming Grass	54.00	O
Planting and Trimming Grass	70.00	O
Planting (Spring and Summer only)	60.00	O

Miscellaneous Items

Search in Burial Register (per burial entry)	7.50	O
Certificate of Burial	15.00	O
Use of Chapel	65.00	O
Exhumations	At Cost	S

Notes

** The fees indicated above include the Deed of Grant and all the expenses thereof
Imperial to metric conversions are approximate

CONTROL OF STRAY DOGS

		Fee £	VAT
Statutory charge	per dog	25.00	O
Kennelling fees	up to 7 days	100.00	O
Microchipping of dogs	per dog	10.00	S
	each additional dog at the same address	5.00	S
Dog Bags	per packet of 60	2.00	S

Notes

1. Statutory charge is as per the 'Environmental Protection (Stray Dog) Regulations 1992' and is payable before the dog is released.
2. Additional fees may be charged for costs incurred by the Council including legal fees incurred due to non-payment.

REFUSE COLLECTIONS

		Fee £	VAT
Special Collections			
Collection, loading and disposal (per hour)		**	
** To be negotiated by the Council with the contractor (plus administration costs)			
Domestic Clinical Waste Collection	Provide and disposal of yellow bags	No charge	
Provide 'Sharps' and disposal	4 litre capacity	No charge	
	7 litre capacity	No charge	
Removal of Bulk Refuse	1 Item	23.50	O
	2 Items	37.00	O
	3 to 5 Items	55.00	O
	Over 5 items	By Arrangement	O
	Residents receiving benefit (Note 1)	50% of above	O
Garden Refuse	per green sack	1.60	O
	per green sack - OAP	1.20	O
Replacement wheeled bin (notes 2 and 3)		25.00	O
Roll of 10 replacement black sacks (note 3)		1.50	O

Notes

1. Resident in receipt of Personal Independence Payments, Universal Credit, State pension
2. Unless the replacement is for a bin which has been stolen and a Crime Reference Number is provided
3. The charges for replacement wheeled bins and black sacks are to take effect from 18 November 2013

ABANDONED / UNWANTED VEHICLES

	Fee £	VAT
Removal of Unwanted Vehicles	75.00	S
Removal of Commercial Vehicles	At Cost	S
Removal of Caravans and Trailers	140.00	S
Storage of Unwanted Vehicle - per day	20.00	S
Statutory Charges for Abandoned Vehicles - Example		
Removal of Abandoned Vehicle (Table 1 Regulation 4 - 2.2)	150.00	O
Storage of Abandoned Vehicle - per day (Table 2 Regulation 5 - 2.2)	20.00	O

Fee type: Statutory - Removal, Storage & Disposal of Vehicle (Prescribed Sums & Charges) Regulations 2008 as amended.
A full schedule of charges for each different vehicle type can be found at the Office of Public Sector Information Website
www.opsi.gov.uk.

CAR PARKS**Fee VAT
£****PAY AND DISPLAY CHARGES**

Mumby Road (Bus Station)

Per hour

0.80 O

Over 5 hours (per day)

5.00 O

Trailers and Parking Permits (other than Medical Permits) are not allowed

Motor Vehicles:

Long Stay (Town Centre, Lee-on-Solent, Stokes Bay, Hardway Slipway)

Per hour

0.70 O

Over 5 hours (per day)

4.00 O

Two Hour Car Parks (Town Centre and Lee-on-Solent)

First hour

0.30 O

Up to 2 hours

0.60 O

Trailers and Parking Permits (other than Medical Permits) are not allowed

Three Hour Car Park (Lee-on-Solent)

Per hour

Marine Parade No 1 & 2

0.60 O

Trailers (where permitted) - same charge as motor vehicle.

Coaches - per hour

Only permitted in prescribed car parks

3.60 O

Motorcycles

Free

Commercial Vehicles (over 3.5 tonnes GVW) parked in Mumby Road Lorry Park

Free

Parking Charge Notices

Payment within 7 days

45.00 O

Payment after 7 days

65.00 O

CAR PARKS (CONTINUED)Fee VAT
£**PERMITS**

General Public

Annual Permit
6 Month Permit
3 Month Permit
1 Month Permit400.00 O
210.00 O
110.00 O
40.00 O

Gosport & Lee Town Centre Residents Permits

60.00 O

Available only to residents living in specific areas of the town centres and for use in the specified long stay car parks only

Medical (Local Surgeries)

10.00 O

Seafront

60.00 O

Bay House School - No. 2 Battery East (term time only)

1,200.00 O

Notes

1. All drivers of vehicles with a trailer will be responsible for the payment of the trailer charge.

LICENCES AND REGISTRATIONS

		Fee £	VAT
Sex Establishment	New	2,950.00	0
	Renewal	1,950.00	0
	Transfer	1,950.00	0
Scrap Metal Dealer	New	225.00	0
	Renewal/Variation	125.00	0
	Certified Copy	10.50	0
Scrap Metal Mobile Collector	New/Variation	125.00	0
	Renewal	90.00	0
	Replacement Licence	20.00	0
<i>Scrap metal charges are effective from 16th October 2013</i>			
Tattooing, Acupuncture, Ear/Body Piercing, Electrolysis	Premises	75.00	0
	Person	64.50	0
Riding Establishments per Horse (Note 1)		122.00	0
Pet Shop		122.00	0
Animal Boarding Establishment (Note 1)		122.00	0
Dangerous Wild Animals Registration (Note 1)		122.00	0
Dog Breeding Establishments (Note 1)		122.00	0
Street Collections		No Charge	
House to House Collections		No Charge	
Caravan Site Licence		No Charge	
Zoo Licence		On Request	
Tables and Chairs	New	275.00	0
	Renewal	165.00	0

Notes

1. Plus any Veterinarian Inspection costs

PRIVATE HIRE / HACKNEY CARRIAGE

		Fee £	VAT
Hackney Carriage Knowledge Test		20.00	0
Private Hire	Operator	251.00	0
	Vehicle	251.00	0
	Driver	89.00	0
	Driver - 3 Year Licence	220.00	0
Hackney Carriage	Vehicle	251.00	0
	Driver	89.00	0
	Driver - 3 Year Licence	220.00	0
Private Hire & Hackney Carriage driver (both licences)		122.00	0
Private Hire & Hackney Driver - 3 Year Licence		310.00	0
Driver and Vehicle Licensing Agency check (annual licence holders to coincide with triennial criminal record check) *		5.75	0
Hackney Carriage/Private Hire Driver's 2nd Licence		33.00	0
Criminal record check - paid to GBC *		44.00	0
Issue of a replacement Hackney Carriage or Private Hire:			
	Driver's Photo Badge	16.00	0
	Vehicle Windscreen Badge	21.00	0
	Vehicle External Plate	21.00	0

Notes

* Amount charged by the external agency to the Council, and may be subject to revision during the year.

LICENSING ACT 2003 AND GAMBLING ACT 2005 PUBLIC REGISTERSFee VAT
£

Single Entry copy of a Premises Licence	5.00	O
Single Copy of an Application Form for a Premises Licence	13.00	O
Single Premises Category (eg Takeaways)	62.00	O
Whole Register of each single Act, e.g. Licensing Act 2003	202.00	O

LICENSING ACT 2003 (STATUTORY FEES)

VAT

MAIN FEE LEVELS**BAND**

A	B	C	D	E	
£	£	£	£	£	
0 to 4,300	4,301 to 33,000	33,001 to 87,000	87,001 to 125,000	125,001 plus	
100.00	190.00	315.00	450.00	635.00	O
N/A	N/A	N/A	x2 (£900)	x 3 (£1,905)	O
70.00	180.00	295.00	320.00	350.00	O
N/A	N/A	N/A	x2 (£640)	x3 (£1050)	O
100.00	190.00	315.00	450.00	635.00	O
70.00	180.00	295.00	320.00	350.00	O

There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Consult the Licensing department.

OTHER STATUTORY LICENSING FEES

	Fee £	VAT
Application for the grant or renewal of a personal licence	37.00	0
Temporary event notice	21.00	0
Replacement of stolen, lost, etc. licence or summary	10.50	0
Application for a provisional statement where premises being built etc.	315.00	0
Notification of change of name or address	10.50	0
Application to vary licence to specify individual as premises supervisor	23.00	0
Application for transfer of premises licence	23.00	0
Interim authority notice following death etc. of licence holder	23.00	0
Replacement of stolen, lost, etc., certificate or summary	10.50	0
Notification of change of name or alteration of rules of club	10.50	0
Change of relevant registered address of club	10.50	0
Replacement of stolen, lost, etc., Temporary Event Notice	10.50	0
Replacement of stolen, lost, etc., Personal Licence	10.50	0
Notification change of name or address	10.50	0
Right of freeholder to be notified of licensing matters	21.00	0
Minor Variations	89.00	0

GAMBLING ACT 2005 (STATUTORY FEES)**VAT****PREMISES LICENCES**

	New Application £	Annual Fee £	Variation £	Transfer £	Re-Instatement £	
Existing Casinos	N/A	N/A	2,000.00	1,350.00	1,350.00	O
New Small Casino	8,000.00	5,000.00	4,000.00	1,800.00	1,800.00	O
New Large Casino	10,000.00	10,000.00	5,000.00	2,150.00	2,150.00	O
Regional Casino	15,000.00	15,000.00	7,500.00	6,500.00	6,500.00	O
Bingo Club	3,500.00	1,000.00	1,750.00	1,200.00	1,200.00	O
Betting Premises (excluding tracks)	3,000.00	600.00	1,500.00	1,200.00	1,200.00	O
Tracks	2,500.00	1,000.00	1,250.00	950.00	950.00	O
Family Entertainment	2,000.00	750.00	1,000.00	950.00	950.00	O
Adult Gaming Centres	2,000.00	1,000.00	1,000.00	1,200.00	120.00	O

	Application for Provisional Statement £	Licence Application (provisional Statement holders) £	Copy Licence £	Notification of Change £	
Existing Casinos	N/A	N/A	25.00	50.00	O
New Small Casino	8,000.00	3,000.00	25.00	50.00	O
New Large Casino	10,000.00	5,000.00	25.00	50.00	O
Regional Casino	15,000.00	8,000.00	25.00	50.00	O
Bingo Club	3,500.00	1,200.00	25.00	50.00	O
Betting Premises (excluding tracks)	3,000.00	1,200.00	25.00	50.00	O
Tracks	2,500.00	950.00	25.00	50.00	O
Family Entertainment Centres	2,000.00	950.00	25.00	50.00	O
Adult Gaming Centres	2,000.00	1,200.00	25.00	50.00	O

PERMITS

	Application Fee £	Annual Fee £	Renewal Fee £	Transitional Application Fee £	
Family Entertainment Centre Gaming Machine	300.00	N/A	300.00	100.00	O
Prize Gaming	300.00	N/A	300.00	100.00	O
Alcohol Licenced Premises - Notification of 2 or less machines	50.00	N/A	N/A	N/A	O
Alcohol Licenced Premises - Notification of more than 2 machines	150.00	50.00	N/A	100.00	O
Club Gaming Permit	200.00	50.00	200.00	100.00	O
Club Gaming Machine Permit	200.00	50.00	200.00	100.00	O
Club Fast-Track for Gaming Permit or Gaming Machine Permit	100.00	50.00	100.00	100.00	O
Small Society Lottery Registration	40.00	20.00	N/A	N/A	O

GAMBLING ACT 2005 (STATUTORY FEES) (CONTINUED)**VAT****MISCELLANEOUS PERMIT FEES**

	Change of Name £	Copy of Permit £	Variation £	Transfer £	
Family Entertainment Centre Permits	25.00	15.00	N/A	N/A	O
Prize Gaming Permits	25.00	15.00	N/A	N/A	O
Alcohol Licenced Premises - Notification of 2 or less machines	N/A	N/A	N/A	N/A	O
Alcohol Licenced Premises - Notification of more than 2 machines	25.00	15.00	100.00	25.00	O
Club Gaming Permit	N/A	15.00	100.00	N/A	O
Club Gaming Machine Permit	N/A	15.00	100.00	N/A	O
Small Society Lottery Registration	N/A	N/A	N/A	N/A	O

MARKETS

		Fee £	Fee £	VAT	
		<u>Regular</u>	<u>Casual</u>		
Gosport Market Tuesday		<u>Frontage</u>			
		Per 30cm (1ft) Minimum charge 4.6m (15ft)	1.00	1.50	E
Tuesday charges are effective from 16th October 2013					
Gosport Market Saturday	Up to	3m (10ft) pitch	27.50	35.00	E
		4.6m (15ft) pitch	41.50	49.00	E
		6m (20ft) pitch	55.00	65.00	E
		9.1m (30ft) pitch	75.00	90.00	E
		12.2m (40ft) pitch	90.00	110.00	E
A 20% upwards tolerance in length is permitted Saturdays					
Speciality Markets		Per 30cm (1ft) Minimum 3m (10ft) pitch		1.00	E
(inc. Craft, Food & Drink, Farmer's Markets, Street Entertainers, Christmas Markets if not Tuesday or Saturday. Tuesday or Saturday as per Gosport market.)					

Street Trading Consents

Annual Consent	7 Days/week	Food Stalls/Vehicle/Trailer	1,056.00	O
		Non-Food Stalls/Vehicle/Trailer	754.00	O
	Up to 3 Days/week	Food Stalls/Vehicle/Trailer	530.00	O
		Non-Food Stalls/Vehicle/Trailer	380.00	O
	1 Day/week	Food Stalls/Vehicle/Trailer	312.00	O
		Non-Food Stalls/Vehicle/Trailer	276.00	O
Six Month Consent	7 days/week	Food Stalls/Vehicle/Trailer	551.00	O
		Non-Food Stalls/Vehicle/Trailer	385.00	O
Daily Consent	Per 30cm (1ft) Minimum charge 4.6m (15ft)		2.50	O

Notes

1. Imperial to metric conversions are approximate

RODENT AND PEST CONTROL**Concession**
£**Fee VAT**
£**DOMESTIC PREMISES**Fleas, Carpet Beetles and Carpet Moths
1, 2 or 3-bedroomed property
4-bedroomed property
5-bedroomed property
over 5 bedrooms48.00 64.00 S
52.50 70.00 S
60.00 80.00 S
Quote on request SBedbugs All Properties
All Other Insects (including wasps)81.75 109.00 S
48.00 64.00 S**Concessions:**Household in receipt of Personal Independence Payments, Universal Credit, State pension Reduction shown above
NB - officers must be shown documentary evidence of entitlement by at least one member of household

Rodent control treatment & advice

No Charge

Missed appointment fee (applies when customer is not present for a prearranged appointment but does not cancel in advance).

11.50 O

PEST CONTROL: COMMERCIAL PREMISESRodents and insects for up to the first 15 minutes
Charge for each additional 15 minutes or part thereof70.00 S
15.00 S**Notes**

1. Charges include cost of materials and all rates quoted include VAT
2. Charges are subject to payment being made to the pest control officer prior to treatment.
3. If paying by cheque, cheque card number required.
4. That no responsibility can be accepted for any loss or damage, however caused, through treatment being carried out.
5. Invoices are not as a general rule issued, but when issued there is a 15% administrative charge in addition to the above charges.
6. Contracts available on request.

OTHER ENVIRONMENTAL HEALTH SERVICES

	Fee	VAT
	£	
Food Premises Register		
Single Entry	2.00	S
Single Premises category, e.g. butchers	48.00	S
Whole Register	207.00	S
Export Certificate Fee	43.00	S
LAPC/IPPC Register enquiries (authorised industrial processes)	37.00	O
Contaminated Land - Solicitor's and Commercial enquiries	74.00	O
Immigration Service Assessment of Premises Condition	75.00	S
House in Multiple Occupation Licence		
5 persons	730.00	O
6-10 persons	910.00	O
11-15 persons	1,095.00	O
16-20 persons	1,275.00	O
Over 20 persons	1,460.00	O

DEVELOPER CONTRIBUTIONSFee VAT
£**Outdoor Playing Space Commuted Payments - per dwelling**

Dwelling Size	Sports Pitches	Other Sports Facilities	Children's Play Space	Fee	VAT
1 Bedroom	380.00	515.00	448.00	1,343.00	0
2 Bedroom	511.00	692.00	603.00	1,806.00	0
3+ Bedroom	730.00	988.00	861.00	2,579.00	0

Elderly Open Space Commuted Payments - per dwelling

Dwelling Size	Fee	VAT
1 Bedroom	258.00	0
2 Bedroom	346.00	0
3+ Bedroom	494.00	0

Transport Contributions

Dwelling Size - per dwelling		
1 Bedroom	1,980.00	0
2 Bedroom	3,745.00	0
3+ Bedroom	5,457.00	0
Employment - per 100 sq m of floor area		
B1 Business	4,301.00	0
B2 General Industry	1,725.00	0
B8 Warehousing	2,162.00	0

ANTI SOCIAL BEHAVIOUR ACT 2003Fee VAT
£

High Hedges Application	600.00	0
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BUILDING REGULATIONS APPLICATIONS

Gosport Building Control, operating in partnership with Fareham Building Control under the name 'Building Control Partnership' have prepared a scheme of charges in accordance with The Building (Local Authority Charges) Regulations 2010

For full details of charges applicable for the Building Regulations control functions please contact the Building Control Partnership on 01329 824823.

POSTAL NAMING AND NUMBERING

	Jan-Dec'14 Fee £	VAT
New Development of 1 - 5 plots	200.00	○
New Development/phases of 5-20 plots	200.00 + £10.00 per property	○
New Development/phases of 21-100 plots	400.00 + £5.00 per property	○
New Development/phases of 100+ plots	950.00 + £5.00 per property	○
Naming of new block of flats/building	200.00 + £10.00 per property	○
New postal address for an individual property	100.00	○
Change to new addresses due to the development changing after the schedule has been issued	15.00 per property	○
Research archive for address history	100.00	○
Renaming an existing Street	200.00 + £5.00 per property	○

Notes

1. At the discretion of the Building Control Manager, the Council, may not require a charge to be paid for the renaming/renumbering of roads where there has been a historical problem with existing road naming/numbering scheme.

PLANNING PRE-APPLICATIONS**Fee VAT
£****General Advice**

General enquiries and general pre-application advice and advice on permitted development related matters and associated procedures and timescales

Free

Permitted Development Enquiry

All submissions for informal opinion on requirement for planning permission

Free

Pre-Application Submissions - advice on the likelihood of planning permission being granted prior to the submission of a planning application

Minor residential:	1 - 3 dwellings	120.00	S
	4 + dwellings	240.00	S
Major residential:	10 - 49 dwellings	600.00	S
	50 - 100 dwellings	960.00	S
Minor industrial/commercial:	under 1000m ²	96.00	S
Major industrial/commercial:	1000 - 5000m ²	600.00	S
	5000 + m ²	960.00	S
Others: e.g. Change of Use of property or land/Adverts/Telecommunication Masts		120.00	S
Other Major/very large scale/mixed proposals:		Fee will be hourly rate x no. of hours of officers dealing with the matter	S
Householder Development (development which relates to the extension, improvement or alteration of an existing residential dwelling):			Free
If the proposal relates to works that require planning permission only by virtue of an Article 4 Direction of the Town and Country Planning (General Permitted Development) Order 1995			Free
Community uses which are non-profitting			Free
Proposals made by Local Councils			Free
Works to trees			Free

Notes:

1. Where a fee is payable and the proposal affects a Listed Building or its setting or is located within a Conservation Area an additional charge will apply.
2. Where a consultee charges the Borough Council for advice provided this will be payable by the applicant in addition to the pre-application fee payable.
3. Proposals for large and/or mixed use development or where no floorspace or dwellings specified, fee will be calculated by reference to hourly rate x no. of hours of officers dealing with the matter.

PLANNING PRE-APPLICATIONS (CONTINUED)

**Fee VAT
£**

4. A response on minor and other applications will constitute one written response and/or one meeting (max 2 hrs). A response on a major application will constitute one written response and/or 3 meetings (6 hrs max in total). Any follow up written responses or meetings required based on the same proposal or an amendment to it will be calculated by reference to the hourly rate x no. of hours of officers dealing with the matter and this will be payable before the advice is provided. All new submissions will require a new fee.

5. Each pre-application request can only relate to one site and only one proposal will be accepted for each site. If you would like us to give advice on more than one layout or proposal for the same site then a separate request will need to be made for each scheme along with a further fee for each proposal.

6. There will be no reduction in fee where the application would be exempt from a fee because it had previously been withdrawn, refused or approved.

7. The fee is payable on submission, before the Council undertakes any work on the proposal or provides any advice.

8. The choice of who is the appropriate officer to deal with a particular case will be at the discretion of Gosport Borough Council.

9. Hourly Rate - £60.00

Other Charges

Section 106 - Planning Officer costs in negotiating agreement

Section 106 - Compliance Checks where applicants/prospective purchaser seeks confirmation that the terms of a legal agreement have been complied with

Fee will be calculated with reference to complexity of individual agreements and time required to deal with request

S

LAND CHARGES

	Fee £	VAT
Per search Submitted through NLIS	118.00	0
Not submitted through NLIS	140.00	0
E-Mail Searches	118.00	0
Part 2 optional questions	7.00	0
Additional enquiries	7.00	0
Personal Searches	Free	

Notes

1. The above are currently the maximum charges that will be collected. In accordance with the relevant Regulations, the charges are based on cost recovery and will be reviewed throughout the year. They may therefore increase or decrease as time spent on them and search volumes fluctuate. There may also be requests for separate components that make up the search, which will mean the full charge will not be recovered in all cases.

PUBLICATIONS

	Fee £	VAT
Statement of Accounts	20.00	0
Budget Book	20.00	0

STOKES BAY CARAVAN PARK

	Fee £	VAT
All Caravans - weekly rent (exclusive of rates and water charges) - 48 weeks	Statutory increase will be applied	0

IMPROVEMENT LOANS

Council Costs - Improvement loans - 1.50% of amount advanced

EXHIBITION TRAILER

	Fee £	VAT
Hire of exhibition trailer (daily rate, excludes towing & additional labour)		
Other GBC Business Unit: single day	Free	
Other local authority: single day	130.00	S
2+ days	Negotiable	S

HOUSING

	Fee £	VAT
Copy of highlighted plans, dwelling account enquiries, prospective private purchaser enquiries (Solicitor, mortgage lender and/or owner occupier of former Council property)	40.00	O
Prior/Retrospective permissions for alterations (Solicitor, and/or owner occupier of former Council property)	25.00	O
Notice of Sublet of leasehold property (Solicitor, and/or owner occupier of former Council property)	15.00	O
Registration of Notice of Transfer Assignment underlease Notice of Charge (charges as stated in lease)	£5/£25	O
Rent Account/debt reference (Mortgage provider/Loan companies)	25.00	O
Replacement dwelling keys to communal entrances (residents of the block of flats only – no third parties)	7.50	S

GARAGES

	Fee £	VAT
Existing garages Per week	8.33	O #
New garages Per week	9.46	O #
# above charges are for Council tenants - if garage is let to private client then vat is chargeable		

Notes

Charges to be reviewed as part of the Council budget.