

Please ask for:

Geoff Rawling

Direct dial:

(023) 9254 5215

Fax:

(023) 9254 5587

E-mail:

geoff.rawling@gosport.gov.uk

08 May 2012

S U M M O N S

MEETING: Policy and Organisation Board
DATE: 16 May 2012
TIME: At the conclusion of the Adjourned Annual Council Meeting
PLACE: Committee Room 1, Town Hall, Gosport
Democratic Services contact: Geoff Rawling

LINDA EDWARDS
BOROUGH SOLICITOR

MEMBERS OF THE BOARD

To be appointed at the Adjourned Annual Council Meeting on 16 May 2012

FIRE PRECAUTIONS

(To be read from the Chair if members of the public are present)

In the event of the fire alarm sounding, please leave the room immediately. Proceed downstairs by way of the main stairs or as directed by GBC staff, follow any of the emergency exit signs. People with disability or mobility issues please identify yourself to GBC staff who will assist in your evacuation of the building.

IMPORTANT NOTICE:

- If you are in a wheelchair or have difficulty in walking and require access to the Committee Room on the First Floor of the Town Hall for this meeting, assistance can be provided by Town Hall staff on request

If you require any of the services detailed above please ring the Direct Line for the Democratic Services Officer listed on the Summons (first page).

NOTE:

- i. Councillors are requested to note that, if any Councillor who is not a Member of the Board wishes to speak at the Board meeting, then the Borough Solicitor is required to receive not less than 24 hours prior notice in writing or electronically and such notice shall indicate the agenda item or items on which the member wishes to speak.
- ii. Please note that mobile phones should be switched off for the duration of the meeting.

AGENDA

RECOMMENDED
MINUTE FORMAT

1. APOLOGIES FOR NON-ATTENDANCE
2. DECLARATIONS OF INTEREST

All Members present are required to declare, at this point in the meeting or as soon as possible thereafter, any personal or personal and prejudicial interest in any item(s) being considered at this meeting.

3. DEPUTATIONS – STANDING ORDER 3.5

(NOTE: The Board is required to receive a deputation(s) on a matter which is before the meeting of the Board provided that notice of the intended deputation and its object shall have been received by the Borough Solicitor by 12 noon on Monday, 14 May 2012. The total time for deputations in favour and against a proposal shall not exceed 10 minutes).

4. PUBLIC QUESTIONS – STANDING ORDER 3.6

(NOTE: The Board is required to allow a total of 15 minutes for questions from Members of the public on matters within the terms of reference of the Board provided that notice of such Question(s) shall have been submitted to the Borough Solicitor by 12 noon on Monday, 14 May 2012).

5. ELECTION OF VICE-CHAIRMAN FOR THE 2012/2013
MUNICIPAL YEAR

PART II

6. WATERFRONT COMMUNITY FESTIVAL 2012

PART II

To advise Members of a request for assistance from the Council received from the company organising the Waterfront Community Festival 2012.

Contact Officer:
Ian Lycett
Ext 5201

7. ANY OTHER ITEMS

which the Chairman determines should be considered, by reason of special circumstances, as a matter of urgency.

AGENDA ITEM NO. 6

Board/Committee:	POLICY & ORGANISATION BOARD
Date of Meeting:	WEDNESDAY 16 TH MAY 2012
Title:	WATERFRONT COMMUNITY FESTIVAL 2012
Author:	IAN LYCETT, CHIEF EXECUTIVE
Status:	FOR DECISION

Purpose

To advise Members of a request for assistance from the Council received from the company organising the Waterfront Community Festival 2012.

Recommendation

The Board approves:

- (a) The waiving of the hiring fees for Walpole Park for the period Monday 28th May 2012 until Wednesday 6th June 2012 inclusive and the need for a deposit for reinstatement works for the holding of the Waterfront Community Festival 2012.
- (b) The Council providing reasonable printing and PR services and other costs as outlined in this report free as a contribution towards the Waterfront Community Festival 2012.
- (c) The Council enter in to a licence agreement with the Gosport Waterfront Community Festivals Limited on terms agreed by the Chief Executive in consultation with the Borough Solicitor.

1 Background

- 1.1 The Council organised a Waterfront music festival for a number of years and supported the event both financially (£29,527.99 in 2010) and with officer time, printing, PR and other services.
- 1.2 In 2011 a group of local residents and businesses formed an organisation to provide a music festival which took place on the Bank Holiday weekend 26th -28th August. This festival was called the Waterfront Community Festival.
- 1.3 The organisers requested assistance from the Council in the form of a temporary financial grant to assist cash flow, the waiving of the hire fee for Walpole Park and the provision of reasonable printing, PR services and other staff costs.

- 1.4 The Waterfront Community Festival was very successful and the Council was able to meet bills from the income received, generally holding a net cash balance in respect of the event.

2 Waterfront Community Festival 2012

- 2.1 The organisers of the Waterfront Community Festival have now set up a Community Interest Company, Gosport Waterfront Community Festivals Limited, a not-for-profit organisation along with all the necessary banking arrangements needed for such a company.
- 2.2 It is intended that this year's festival will be held over the extended Bank Holiday weekend of the 1st – 4th June. The organisers aim to “provide a weekend of musical activities incorporating the Big Society ideals and the celebration of the Queens’ Diamond Jubilee”.
- 2.3 As in 2011, an admittance charge of £1 will be made each day with the under 7 year olds being admitted free.
- 2.4 The event is proposed to be larger this year with the ancillary attractions, i.e. fair rides, being provided on the south side of Walpole Park.

3 Request for Assistance

- 3.1 I have received a request dated 10th April 2012 asking for assistance from the Council for 2012.
- 3.2 The Council is asked to waive the hiring fess for Walpole Park for the period of the festival including set up and take down days, Monday 28th May – Wednesday 6th June. For a period of 10 days this would amount to £4,200. This Council is also asked to waive the requirement for a deposit (£420) for any reinstatement of the ground, but the organisers have indicated that they will undertake any reinstatement required by the Council.
- 3.3 The Council is also asked to provide reasonable printing and PR services free of charge as support towards the festival. It is estimated that the printing costs will be approximately £2,400; other costs will be staff time only.
- 3.4 For past Waterfront Festivals the Council has helped out by providing general support over the weekend. This has been in the form of one responsible officer who undertook this role on a voluntary basis. The organisers have asked for this service again and the officer has volunteered to help. The

Council has been asked to bear this cost which is expected to be around £500.

4 Financial Implications/Risk Assessment

- 4.1 The Council is not being asked to provide any financial grant towards the Waterfront Community Festival 2012.
- 4.2 The only risk to the Council is the possible provision of any reinstatement required to Walpole Park should this not be provided by the organisers.
- 4.3 The organisers have undertaken to carry at all reinstatement required by the Council and this will be a condition contained within the Licence for use of Walpole Park.

5 Conclusion

- 5.1 The Council has supported an annual music festival in the Town Centre for a number of years.
- 5.2 The organisers of the 2011 Waterfront Community Festival have now formed a Limited Company and wish to build on their success of 2011 with a 2012 Festival over the extended Diamond Jubilee Bank Holiday weekend.
- 5.3 The Waterfront Community Festival provides an opportunity for the local community to join together and increases community cohesion. The letter from the organisers makes reference to the Big Society and they are asking for support from the Council for this community event.

Financial Services comments:	Financial implications outlined in section 3 of the report will be contained within existing budgets.
Legal Services comments:	Contained in the report.
Crime & Disorder:	N/A
Equality & Disorder:	N/A
Service Improvement Plan implications:	N/A
Corporate Plan:	N/A
Risk Assessment:	As in 4 above
Background papers:	None
Appendices/Enclosures:	None
Report author/Lead author:	Ian Lycett, 02392 545201, ian.lycett@gosport.gov.uk