

**A MEETING OF THE POLICY AND ORGANISATION BOARD
WAS HELD ON 25 JULY 2018**

The Mayor (Councillor Mrs Furlong) (ex-officio), Bateman (P), Burgess (P), Carter (P), Chegwyn (P), Mrs Cully (P) Foster-Reed (P), Hook (Chairman) (P), Hicks (P), Hylands (P), Jessop (P), Murphy, Pepper (P) Philpott (P)

It was reported that in accordance with Standing Order 2.3.6 Councillor Mrs Hook had been nominated to replace Councillor Murphy for this meeting.

15. APOLOGIES

Apologies for inability to attend the meeting were received from Councillor Murphy.

16. MINUTES

RESOLVED: That the minutes of the meeting of the Board held on 11 July 2018 be signed as a true and correct record.

17. DECLARATIONS OF INTEREST

There were none.

18. DEPUTATIONS

There were no deputations.

19. PUBLIC QUESTIONS

There were no public questions.

20. FINAL ACCOUNTS

Consideration was given to the report of the Borough Treasurer summarising the outturn position for the 2017/18 financial year and recommends the approval of the Statement of Accounts for 2017/18.

The Board was advised that the draft statement had been prepared and that the statement presented to the Board included the changes to date.

The Audit opinion would be issued on the 31st July 2018.

In answer to a Member's question, the Board was advised that the delegated maximum an officer of the Council could approve 'write-off' was £20000.

The Board was advised that there was not anticipated to be any other changes to the statement.

- **RESOLVED:** That;
- The Board approve the accounting policies contained within the Statement of Accounts (Appendix F, page 19) be approved.
- The Statement of Accounts for 2017/18 at Appendix F be approved
- The outturn position contained in the report and Appendices including
 - The capital programme slippage detailed in Appendix B
 - The write offs approved under delegated authority at Appendix D be noted
- The Letter of Representation at Appendix E be approved

21. TREASURY MANAGEMENT ANNUAL REVIEW 2017/18, PROGRESS REPORT 2018/19, & PRUDENTIAL INDICATORS

Consideration was given to the report of the Borough Treasurer. An annual treasury report was a requirement of the Council's reporting procedures and covers the treasury activity for 2017/18 together with a review of Quarter 1 2018/19. The report also includes the Prudential Indicators for 2017/18 in accordance with the requirements of the Prudential Code.

Members were advised that this was the first of two Treasury Management reports, with this one looking at 2017/18. A further report would be included within the budget report in February 2019.

RESOLVED: That the Board note

- The Treasury Management outturn report 2017/18 as identified in 2.2
- The Treasury Management position for 2018/19 at the end of Quarter 1 as identified in 2.3
- The Prudential Indicators outturn report 2017/18 as identified in 2.4

22. ERNST & YOUNG 2017/18 AUDIT RESULTS REPORT

Consideration was given to the report of Ernst and Young summarising the findings from the 2017/18 external audit, It includes the messages arising from their audit of the Council's financial statements and the Council's arrangements to secure value for money in their use of resources.

David White summarised the report for the Board.

In answer to a Member's question, the Board was advised of the calculation and meaning of materiality.

RESOLVED: That the Policy and Organisation Board receive the 2017/18 Audit Report.

23. APPOINTMENT OF HONORARY ALDERMAN

Consideration was given to the report of the Chief Executive considering a request that former Councillor Richard James Dickson be appointed an Honorary Alderman.

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A Member advised the Board that they were unhappy that wider consultation had not taken place prior to the proposal being presented to the Board and requested that a criteria be established for any future award and that future appointments be made following consideration by a sub-board comprising all parties.

It was proposed and seconded that the nomination be deferred pending a meeting of an all party sub-board and that criteria be established for the award. The amendment was put to the Board and subsequently lost.

RESOLVED: That Board recommends to Council that former Councillor Richard James Dickson be appointed an Honorary Alderman.

24. APPOINTMENT OF HONORARY FREEMAN

Consideration was given to the report of the Chief Executive considering a request that former Councillor Dennis Frederick Wright be appointed an Honorary Freeman.

It was proposed and seconded that the that former Councillor Dennis Fredrick Wright be appointed an Honorary Freeman and that a cross party sub board be established to consider any future nominations of Alderman and that a criteria for the award be established.

RESOLVED: That Board recommends to Council that former Councillor Dennis Fredrick Wright be appointed an Honorary Freeman

And that a cross party sub board be established to consider any future nominations of Alderman and Freeman and that criteria for the award be established.

Concluded at 17.25